

Distillery District Early Learning Centre

Child Care Waitlist Form

Admin Use Only: Date waitlist Receipt: _____ Initial _____ Initial Contact Date: _____ Initial _____ Staff name: _____

Today's Date: MM/DD/YY _____ Start Date: _____

Parent Name: _____ Parent Name: _____

Address: _____ City: _____ Postal Code: _____

Tel: _____ Cell: _____

Child's Name: _____ DOB MM/DD/YY _____

<i>Please Check which program you are interested in:</i>	
Infant Program (up to 18 months) 5 Full Day ____ 3 Day ____ 2 Day ____	Toddler Program (18 months – 30 months) 5 Day ____ 3 Day ____ 2 Day ____
Preschool Program (30 months – School Age) 5 Day ____ 3 Day ____ 2 Day ____	

Waitlist Policy

Parents are welcome to add their child to our waitlist. **There is no fee charged.**

Due to a limited number of childcare spaces, Distillery District Early Learning Centre cannot always guarantee that spaces will be available for their child to start at requested start date. Children are accepted on a first come first served basis, given spaces are available. **Priority is given to siblings.** Any personal information on the waitlist will be kept confidential. DDELC must receive a waitlist form before they can be added to the wait list. Receipt of their waitlist will be given. They will be added to the list based on the date the centre received their waitlist form.

The Centre will notify parents 6-8 weeks prior to start date to discuss possible start date available.

A copy of the waitlist can be found on our website: www.distillerydistrictelc.com (under "rates"). Parents can also email the centre to inquire about the waitlist.